

Ray Thomas Every

Writer

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EDUCATION

Creative Writing for Entertainment Bachelor of Fine Arts | June 2021
Full Sail University | **3.63 GPA**

Creative Writing for Entertainment M.F.A. | September 2022 | Full Sail University | **4.0 GPA**

SKILLS

Hard Skills

- Writing
- Screenwriting
- Storytelling
- Type 80 WPM
- Final Draft
- Microsoft Office/Excel/Word/PowerPoint
- Social Media Platforms
- Adobe Spark

Soft Skills

- Critical Thinking
- Research and Analysis
- Leadership Experience
- Organizational Management
- Conflict Resolution Management

WRITING EXPERIENCE

Fiction for Shedding a Tear or Two | *Collection of Short Stories* | SmashWords | April 2020

WORK EXPERIENCE

Advanced Homecare/Adapt Health | 4001 Piedmont Parkway, High Point, NC 27265 | 800-868-8822 | October 2016- Current | **Hospice Supervisor.** Responsible, punctual, and dependable employee. A positive example for employees dealing with people in critical care. Displayed a high-level of expertise for Hospice care patients. Time management skills exemplified to get patients the best care possible quickly and effectively.

The Recruiting Specialist | December 2020- August 2021 | **Assistant Vice-President** | 306 Eden Terrace, Archdale, NC, 27263 |336-431-0326 | Specialized in recruiting employees for contracted companies. Resolute and skilled with management tactics. Organized staff meetings and delegated a team of expert recruiters to seek out the best employees possible.

AFFILIATIONS AND CERTIFICATIONS

- Lynda.com Certification
- LinkedIn Certifications
- McGraw Hill Certification

Organizations

National Society of Collegiate Scholars | July 2020